

**Montclair Alumnae Chapter
2020-2021 Proposed Budget - May 15, 2020**

	Approved	Approved	Approved	Budget (May 6,	Notes
EXPENSES: ADMINISTRATION					
Auditor	\$2,900.00	\$2,900.00	\$2,900.00	\$ 2,900.00	
Banking Fees (Operating Account)	\$670.00	\$670.00	\$670.00	\$ 300.00	
Banking Fees (Scholarship Account)*	\$200.00	\$200.00	\$200.00	\$ 150.00	
Bonding	\$60.00	\$60.00	\$60.00	\$ 60.00	
Corporate Fees	\$100.00	\$100.00	\$100.00	\$ 100.00	
Insurance - General Liability	\$600.00	\$600.00	\$600.00	\$ 600.00	
Other Miscellaneous	\$125.00	\$125.00	\$125.00	\$ 24.00	
Memberships: Pan Hellenic Council & NJBIC - Dues	\$125.00	\$125.00	\$125.00	\$ 125.00	
Postage	\$0.00	\$0.00	\$0.00	\$ -	
Rental: Meeting Facility	\$2,900.00	\$1,000.00	\$1,000.00	\$ 750.00	
Rental: Post Office Box	\$95.00	\$106.00	\$106.00	\$ 106.00	
Rental: Storage Facility	\$1,800.00	\$1,800.00	\$1,800.00	\$ 1,800.00	
Risk Management: Background Checks	\$0.00	\$1,000.00	\$1,000.00	\$ 750.00	
Administration: Tech & Communications	\$0.00	\$0.00	\$0.00	\$ 935.00	
Total Expenses: Administration	\$9,575.00	\$8,686.00	\$8,686.00	\$8,600.00	
EXPENSES: OFFICERS					
President	\$550.00	\$550.00	\$550.00	\$ 250.00	
First Vice President	\$75.00	\$75.00	\$75.00	\$ 75.00	
Second Vice President	\$75.00	\$75.00	\$75.00	\$ 75.00	
Recording Secretary	\$0.00	\$0.00	\$0.00	\$ -	
Corresponding Secretary	\$650.00	\$650.00	\$650.00	\$ 25.00	
Treasurer	\$165.00	\$565.00	\$565.00	\$ 400.00	
Financial Secretary	\$150.00	\$400.00	\$400.00	\$ 50.00	
Other: Officers	\$0.00	\$0.00	\$0.00	\$ -	
Total Expenses: Officers	\$1,665.00	\$2,315.00	\$2,315.00	\$875.00	
EXPENSES: INTERNAL COMMITTEES					
Audit Committee	\$0.00	\$0.00	\$0.00	\$ -	
Budget & Finance	\$0.00	\$0.00	\$0.00	\$ -	
Chaplain's Council	\$200.00	\$200.00	\$200.00	\$ -	
Convention: National	\$2,000.00	\$2,000.00	\$1,237.44	\$ 100.00	
Conference: Regional	\$0.00	\$0.00	\$1,262.50	\$ -	
Courtesy	\$1,250.00	\$2,250.00	\$2,650.00	\$ 750.00	
Grants & Sponsorships	\$0.00	\$0.00	\$0.00	\$ -	
Heritage & Archives	\$0.00	\$0.00	\$0.00	\$ -	
Information & Technology	\$500.00	\$500.00	\$500.00	\$ -	
May Week	\$0.00	\$250.00	\$250.00	\$ 50.00	
Membership	\$550.00	\$1,050.00	\$1,250.00	\$ 450.00	
Nominating	\$0.00	\$0.00	\$0.00	\$ -	
Policy & Procedure (previously Rules of Order)	\$510.00	\$510.00	\$510.00	\$ -	
Protocol & Traditions	\$0.00	\$0.00	\$0.00	\$ -	
Risk Management	\$0.00	\$0.00	\$0.00	\$ -	
Ritual & Ceremonies	\$0.00	\$800.00	\$800.00	\$ 200.00	
Other: Internal Committees	\$0.00	\$0.00	\$0.00	\$ -	
Total Expenses: Internal Committees	\$5,010.00	\$7,560.00	\$8,659.94	\$1,550.00	
EXPENSES: OTHER					
Ad Journal	\$150.00	\$650.00	\$650.00	\$ 150.00	
DID	\$150.00	\$150.00	\$150.00	\$ 150.00	
Donations	\$0.00	\$0.00	\$0.00	\$ -	
Collegiate Sponsorships	\$0.00	\$0.00	\$0.00	\$ -	
Other	\$0.00	\$0.00	\$0.00	\$ -	
Total Expenses: Other	\$300.00	\$800.00	\$800.00	\$300.00	
EXPENSES: EXTERNAL COMMITTEES & ACTIVITIES					
Arts & Letters	\$250.00	\$250.00	\$250.00	\$ 400.00	
Delta Academy	\$500.00	\$4,548.36	\$4,548.36	\$ 100.00	
Delta GEMS	\$1,500.00	\$3,500.00	\$3,500.00	\$ 400.00	
Economic Development	\$0.00	\$0.00	\$0.00	\$ -	
International Awareness & Involvement	\$275.00	\$775.00	\$775.00	\$ 450.00	
Physical & Mental Health	\$450.00	\$1,450.00	\$1,450.00	\$ 650.00	
Scholarship & Education	\$150.00	\$300.00	\$500.00	\$ -	
Scholarship	\$0.00	\$500.00	\$500.00	\$ -	

Social Action	\$250.00	\$1,250.00	\$1,250.00	\$ 675.00	
Special Projects	\$75.00	\$275.00	\$275.00	\$ -	
Fundraising	\$0.00	\$500.00	\$500.00	\$ -	
Regional Day of Service	\$0.00	\$0.00	\$500.00	\$ -	
Total Expenses: External Committees & Activities	\$3,450.00	\$13,348.36	\$14,048.36	\$2,675.00	
TOTAL CHAPTER EXPENSES					
Total for Administration & Programming:	\$20,000.00	\$32,209.36	\$34,009.30	\$14,000.00	
Total for Scholarships	\$0.00	\$500.00	\$500.00	\$0.00	
Total Chapter Expenses:	\$20,000.00	\$32,709.36	\$34,509.30	\$14,000.00	

Notes:

- (1) Assumes 70 Financial Members as of July 1, 2020
- (2) To cover 2020-2021 Q1 activities, projects, and expenses
- (3) See attached worksheet for Adm - Tech detail

MAC 2020 - 2021 Budget**Administration: Tech & Communications**

Item	Amount	Note
Constant Contact	459	to be paid in July
Website Hosting	300	
On-Call Now	50	hotline
Go Daddy	80	
Election Buddy	46	
Total	935	