

**Montclair Alumnae Chapter  
2020-2021 Proposed Budget - May 15, 2020**

	Approved	Approved	Approved	Budget (May 6,	Notes
<b>EXPENSES: ADMINISTRATION</b>					
Auditor	\$2,900.00	\$2,900.00	\$2,900.00	\$ 2,900.00	
Banking Fees (Operating Account)	\$670.00	\$670.00	\$670.00	\$ 300.00	
Banking Fees (Scholarship Account)*	\$200.00	\$200.00	\$200.00	\$ 150.00	
Bonding	\$60.00	\$60.00	\$60.00	\$ 60.00	
Corporate Fees	\$100.00	\$100.00	\$100.00	\$ 100.00	
Insurance - General Liability	\$600.00	\$600.00	\$600.00	\$ 600.00	
Other Miscellaneous	\$125.00	\$125.00	\$125.00	\$ 24.00	
Memberships: Pan Hellenic Council & NJBIC - Dues	\$125.00	\$125.00	\$125.00	\$ 125.00	
Postage	\$0.00	\$0.00	\$0.00	\$ -	
Rental: Meeting Facility	\$2,900.00	\$1,000.00	\$1,000.00	\$ 750.00	
Rental: Post Office Box	\$95.00	\$106.00	\$106.00	\$ 106.00	
Rental: Storage Facility	\$1,800.00	\$1,800.00	\$1,800.00	\$ 1,800.00	
Risk Management: Background Checks	\$0.00	\$1,000.00	\$1,000.00	\$ 750.00	
Administration: Tech & Communications	\$0.00	\$0.00	\$0.00	\$ 935.00	
<b>Total Expenses: Administration</b>	<b>\$9,575.00</b>	<b>\$8,686.00</b>	<b>\$8,686.00</b>	<b>\$8,600.00</b>	
<b>EXPENSES: OFFICERS</b>					
President	\$550.00	\$550.00	\$550.00	\$ 250.00	
First Vice President	\$75.00	\$75.00	\$75.00	\$ 75.00	
Second Vice President	\$75.00	\$75.00	\$75.00	\$ 75.00	
Recording Secretary	\$0.00	\$0.00	\$0.00	\$ -	
Corresponding Secretary	\$650.00	\$650.00	\$650.00	\$ 25.00	
Treasurer	\$165.00	\$565.00	\$565.00	\$ 400.00	
Financial Secretary	\$150.00	\$400.00	\$400.00	\$ 50.00	
Other: Officers	\$0.00	\$0.00	\$0.00	\$ -	
<b>Total Expenses: Officers</b>	<b>\$1,665.00</b>	<b>\$2,315.00</b>	<b>\$2,315.00</b>	<b>\$875.00</b>	
<b>EXPENSES: INTERNAL COMMITTEES</b>					
Audit Committee	\$0.00	\$0.00	\$0.00	\$ -	
Budget & Finance	\$0.00	\$0.00	\$0.00	\$ -	
Chaplain's Council	\$200.00	\$200.00	\$200.00	\$ -	
Convention: National	\$2,000.00	\$2,000.00	\$1,237.44	\$ 100.00	
Conference: Regional	\$0.00	\$0.00	\$1,262.50	\$ -	
Courtesy	\$1,250.00	\$2,250.00	\$2,650.00	\$ 750.00	
Grants & Sponsorships	\$0.00	\$0.00	\$0.00	\$ -	
Heritage & Archives	\$0.00	\$0.00	\$0.00	\$ -	
Information & Technology	\$500.00	\$500.00	\$500.00	\$ -	
May Week	\$0.00	\$250.00	\$250.00	\$ 50.00	
Membership	\$550.00	\$1,050.00	\$1,250.00	\$ 450.00	
Nominating	\$0.00	\$0.00	\$0.00	\$ -	
Policy & Procedure (previously Rules of Order)	\$510.00	\$510.00	\$510.00	\$ -	
Protocol & Traditions	\$0.00	\$0.00	\$0.00	\$ -	
Risk Management	\$0.00	\$0.00	\$0.00	\$ -	
Ritual & Ceremonies	\$0.00	\$800.00	\$800.00	\$ 200.00	
Other: Internal Committees	\$0.00	\$0.00	\$0.00	\$ -	
<b>Total Expenses: Internal Committees</b>	<b>\$5,010.00</b>	<b>\$7,560.00</b>	<b>\$8,659.94</b>	<b>\$1,550.00</b>	
<b>EXPENSES: OTHER</b>					
Ad Journal	\$150.00	\$650.00	\$650.00	\$ 150.00	
DID	\$150.00	\$150.00	\$150.00	\$ 150.00	
Donations	\$0.00	\$0.00	\$0.00	\$ -	
Collegiate Sponsorships	\$0.00	\$0.00	\$0.00	\$ -	
Other	\$0.00	\$0.00	\$0.00	\$ -	
<b>Total Expenses: Other</b>	<b>\$300.00</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$300.00</b>	
<b>EXPENSES: EXTERNAL COMMITTEES &amp; ACTIVITIES</b>					
Arts & Letters	\$250.00	\$250.00	\$250.00	\$ 400.00	
Delta Academy	\$500.00	\$4,548.36	\$4,548.36	\$ 100.00	
Delta GEMS	\$1,500.00	\$3,500.00	\$3,500.00	\$ 400.00	
Economic Development	\$0.00	\$0.00	\$0.00	\$ -	
International Awareness & Involvement	\$275.00	\$775.00	\$775.00	\$ 450.00	
Physical & Mental Health	\$450.00	\$1,450.00	\$1,450.00	\$ 650.00	
Scholarship & Education	\$150.00	\$300.00	\$500.00	\$ -	
Scholarship	\$0.00	\$500.00	\$500.00	\$ -	

Social Action	\$250.00	\$1,250.00	\$1,250.00	\$ 675.00
Special Projects	\$75.00	\$275.00	\$275.00	\$ -
Fundraising	\$0.00	\$500.00	\$500.00	\$ -
Regional Day of Service	\$0.00	\$0.00	\$500.00	\$ -
<b>Total Expenses: External Committees &amp; Activities</b>	<b>\$3,450.00</b>	<b>\$13,348.36</b>	<b>\$14,048.36</b>	<b>\$2,675.00</b>
<b>TOTAL CHAPTER EXPENSES</b>				
<b>Total for Administration &amp; Programming:</b>	<b>\$20,000.00</b>	<b>\$32,209.36</b>	<b>\$34,009.30</b>	<b>\$14,000.00</b>
<b>Total for Scholarships</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$0.00</b>
<b>Total Chapter Expenses:</b>	<b>\$20,000.00</b>	<b>\$32,709.36</b>	<b>\$34,509.30</b>	<b>\$14,000.00</b>

**Notes:**

- (1) Assumes 70 Financial Members as of July 1, 2020
- (2) To cover 2020-2021 Q1 activities, projects, and expenses
- (3) See attached worksheet for Adm - Tech detail

**MAC 2020 - 2021 Budget**

**Administration: Tech & Communications**

<b>Item</b>	<b>Amount</b>	<b>Note</b>
Constant Contact	459	to be paid in July
Website Hosting	300	
On-Call Now	50	hotline
Go Daddy	80	
Election Buddy	46	
Total	935	