

Delta Sigma Theta Sorority, Incorporated

Guidelines for Chapters Affiliated with Auxiliary Charitable Foundations



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From the Desk of the National President

Sorors,

Through the years, Delta Sigma Theta Sorority, Inc. has remained committed to the responsibility of serving as a visionary organization, providing direction and insight to an ever-changing society. Since 1913, the women of Delta have been the driving force behind many Economic, Educational, International, Physical and Mental Health, and Political initiatives in our society. Our accomplishments, achievements, advocacy and advancements have impacted and influenced not only our local communities but those throughout the world.

We appreciate and applaud the individual work of our members as well as the collaborative efforts of our chapters. It is evident that as a result of our 1000 plus chapters, we are able to continue the work of our Founders and fulfill the mission of our Sorority. In an effort to assist our organizational and regulatory processes, we are pleased to present "**The Guidelines for Chapters Affiliated with Auxiliary Charitable Foundations**".

This document serves as a guide for chapters and addresses the relationship parameters between chapters and auxiliary charitable foundations. It is imperative that chapter officers as well as chapter members read and become familiar with the information contained in this document; information that will serve as a resource guide to the fulfillment of duties, expectations, limitations, practices and responsibilities of chapters.

The National Housing and Properties Committee, under the leadership of Co-Chairs, Mary Bennett Sutton and Maxine Robinson Cormier and Staff Liaison Garlenda McNair, are to be commended for the attention to detail and tireless work in the revision of this document. We hope that this information will be a beneficial tool to assist your chapter in maintaining the Sorority's uncompromising commitment to not only our local communities, but the entire world. Thank you in advance for your cooperation and support.

In Service, Leadership and Commitment,



Dr. Paulette C. Walker
National President
Delta Sigma Theta Sorority, Inc.

From The Housing and Properties Co-Chairs

Sorors,

It has been challenging, yet rewarding, to develop the Guidelines for Chapters Affiliated with Auxiliary Charitable Foundations. Acknowledging the members of our Sisterhood's strong and sincere desire to extend their community service efforts beyond the chapter, the Committee has worked tirelessly to provide guidance to those chapters with existing affiliations with auxiliary charitable foundations by providing access to another valuable tool to deliver uncompromising service to communities.

Many chapters of Delta Sigma Theta Sorority, Inc. have formed 501 (c) (3) organizations as a vehicle to pursue the purely charitable and educational programs and activities advocated by the chapter; the operations of which their corporate donors and program supporters may fund with tax-deductible donations. Delta Research and Educational Foundation ("DREF") was formed to serve much the same purpose for the Sorority, and in turn, for all chapters of the Sorority. In lieu of establishing separate and distinct auxiliary charitable foundations, chapters are to make use of DREF or other local 501 (c) (3) entities to pursue the purely charitable and educational programs and activities advocated by the chapter.

Delta Sigma Theta Sorority, Inc. is not and cannot be held accountable for the activities, programs, obligations, liabilities and/or representations of organizations or other entities outside of and distinct from its chapters. Although it cannot dictate to any such organization or entity, it can most assuredly direct the activities and involvement of its chapters. While a chapter and an existing auxiliary charitable foundation may collaborate to pursue purely charitable and educational programs and activities, each must operate independently and must be governed separately. It is difficult at times for those in the community to distinguish between the chapter and the distinct auxiliary charitable foundation because of the Delta name and the Delta women delivering the services. Consequently, Grand Chapter may be viewed as liable for events and activities for which it is not responsible.

Delta Sigma Theta Sorority, Inc. is charged to provide local chapters with information that will facilitate their task to secure resources from community donors to present programs that would change the lives of the citizenry and eventually the world. To that end, the Housing and Properties Committee sought input from the National Executive Board, Scholarship and Standards Committee and sorors of Delta Sigma Theta through a draft presentation during the regional conference cycle. We heard your frustrations and your successes, and compiled your suggestions into a comprehensive policy which all of us can implement. Contained within this manual are: the Policy Statement Regarding Establishment of Auxiliary Charitable Foundations, Policy Statement Regarding Chapters Already Affiliated with Auxiliary Charitable Foundations (including Grand Chapter Reporting and Contracting, Separation of Corporate Identity and Operational procedures and requirements), dealings with property and assets guidelines (including Collegiate and University Housing guidelines), as well as other valuable information.

To be in compliance with the Guidelines..., some chapters will need to make gradual changes; others will be required to make abrupt ones. We request and require your full cooperation. The Housing and Properties Committee remains available to you throughout the entire process.

Sisterly,

Mary Bennett Sutton and Maxine Richardson Cormier

Mary Bennett Sutton & Maxine Richardson Cormier
Co-Chairs, Housing and Properties Committee

BACKGROUND

The Sorority, a 501(c) (7) organization, has steadfastly pursued a wide range of valuable cultural and educational programs and activities. In the 1970's, the purely charitable and educational programs of the Sorority were expanded to an extent requiring a dedicated source of funding of their own. For this reason, the charitable arm of the Sorority, Delta Research and Educational Foundation (sometimes referred to herein as "DREF"), was formed as a 501(c)(3) organization out of the need and desire to facilitate fundraising by providing an avenue to donors to underwrite purely charitable and educational programs advocated by the Sorority with tax deductible contributions. The Sorority's chapters are entitled to participate in all charitable and educational programs of DREF.

Although Delta chapters may have wished to emulate the Sorority-DREF alliance, there are many complex rules and restrictions imposed by the Internal Revenue Service, the Internal Revenue Code and other applicable federal and state laws on such an alliance which make such a desire impractical and difficult to manage on a chapter-by-chapter basis. A large number of chapters have set up auxiliary charitable Foundations bearing the names of the chapters. The number of such chapter auxiliary charitable foundations has increased rapidly without the benefit of consistent structuring and monitoring. Problems have arisen between the chapters and the auxiliary charitable foundations relating to governance, funding and ownership and operation of property. While it is imperative that chapters and affiliated auxiliary charitable foundations must be operated separately and distinct from one another -- even when engaged in collaborative endeavors, it is not clear that this imperative has been adhered to consistently. We are faced daily with critical issues and complicated situations arising out of the relationship and dealings between a chapter and its auxiliary charitable foundation.

Each chapter must take extra caution to make certain that its identity and profile in and before the community applies only to the chapter itself and not to any separate organization with which it may have an affiliation or working relationship -- including a separate auxiliary charitable foundation.

PURPOSE OF THE PUBLICATION

The purpose of this document is three-fold: (i) to direct chapters of the Sorority to refrain hereafter from the establishment of auxiliary charitable foundations, (ii) to direct chapters of the Sorority to conduct the purely charitable and educational programs and activities advocated by the chapter either through the Delta Research and Educational Foundation, or through some other wholly unaffiliated 501(c)(3) organization, and (iii) to provide useful information to those chapters which have previously established auxiliary charitable foundations regarding the nature of their relationship with such existing auxiliary charitable foundations organized as 501(c)(3) organizations. This document also provides chapters with the revised policy of Delta Sigma Theta Sorority, Inc. regarding certain dealings with housing and other properties.

In light of actions taken at the National Convention of the Sorority to amend the Constitution and Bylaws of the Sorority as of July 29, 2015, and based on research and responses from the National Executive Board, Scholarship and Standards Committee, 2014 Regional Conference Cycle, the Housing and Properties Committee recommends that each chapter review its policies and procedures and make necessary revisions to bring the chapter into compliance with the policies set out below.

This information is provided with the understanding that Delta Sigma Theta Sorority, Inc., is not engaged in the rendering of legal, accounting, tax or other professional advice. Laws and regulations vary from state to state and differ in their impact based on a host of relevant facts and circumstances, and there can be no assurance that the information provided in this document will be applicable to all facts and circumstances that may arise in a particular case. Therefore, chapters are urged to seek competent professional advice with regard to the nature of their relationship and dealings with specific organizations and entities.

The policies stated below were developed and compiled by the Housing and Properties Committee after having sought the advice and direction of Delta Sigma Theta Sorority, Inc.'s tax legal counsel specifically for its deliberations. Any mention of legal advice relates singularly to that purpose and does not extend to specific legal advice to chapters. The policies below set out guidelines and directives that govern the relationship between Delta Sigma Theta Sorority, Inc. and its chapters and sets out no guidance for external organizations or statutory restrictions within any specific governmental jurisdiction. The Housing and Properties Committee does not offer legal advice to chapters and other entities.

Rules and guidelines established in 1988 for chapter relationships with foundations and other organizations included strong advice for chapters to seek independent legal advice for local relationships. That advice is still valid and the best practice for local agreements and coordination of joint efforts between chapters and other entities. This document supersedes any previous statements of policy that have been provided, and is in effect immediately.

POLICY STATEMENT REGARDING CHAPTERS ALREADY AFFILIATED WITH AUXILIARY CHARITABLE FOUNDATIONS

Introduction

Delta Sigma Theta Sorority, Inc.'s original policy regarding chapter relationships with foundations and other organizations was approved by the National Executive Board on July 7, 1988, upon the recommendation of the National Scholarship and Standards Committee. The policy was adopted to discourage a proliferation of separate chapter affiliated auxiliary charitable foundations, as well as to afford the chapters an opportunity to utilize the services of the Delta Research and Educational Foundation. DREF, with its 501(c) (3) tax-exempt status, serves as a vehicle for pursuing purely charitable and educational programs and activities advocated by the Sorority, the operations of which may be funded with tax-deductible contributions from donors.

On July 29, 2015, the National Convention of the Sorority amended the Constitution and Bylaws of the Sorority to promote the development of policies and guidelines to address ongoing relationships between chapters of the Sorority and any existing auxiliary charitable foundations and similar outside entities, with which the chapters are already affiliated or aligned.

A review of chapter affiliations and relationships with existing outside entities has revealed a need to revise, amend and supplement prior policies as they relate to sponsorships, contractual arrangements, financial support, and other relationships and dealings between chapters and such existing auxiliary charitable foundations or other similar outside entities. The review and subsequent policy recommendations were considered under the following guiding principles.

Guiding Principles

1. Delta Sigma Theta Sorority, Inc., inclusive and on behalf of its chapters as defined in the Constitution and Bylaws of the Sorority, does not sponsor or support any charitable or other foundation other than the Delta Research and Educational Foundation.
2. Delta Sigma Theta Sorority, Inc., as a corporate entity, acts on behalf of the Sorority, inclusive and on behalf of its chapters as defined in the Constitution and Bylaws of the Sorority, and does not authorize its chapters to create contractual obligations or

otherwise encumber the central organization of the Sorority in any manner not specifically authorized by the corporate body of the Sorority.

3. Delta Sigma Theta Sorority, Inc. enjoys a very valuable tax exemption as a 501(c) (7) organization, which exemption is essential to the ongoing operations and existence of the Sorority, a status long recognized by the Internal Revenue Service. It is based on this tax-exempt status of the Sorority that the chapters of the Sorority likewise enjoy valuable tax-exempt status deriving from a “group exemption” obtained by the Sorority from the Internal Revenue Service. This group exemption requires that the chapters must be under the general supervision or control of the central organization of the Sorority in order to maintain the chapters’ valuable tax-exempt status.
4. Delta Sigma Theta Sorority, Inc. has specific oversight over the relationships and dealings of its many chapters. However, Delta Sigma Theta Sorority, Inc. has no oversight responsibility for any foundations or other organizations that are external to the corporate structure of the Sorority. Therefore, specific guidelines, prohibitions, compliance and reporting requirements, and corrective actions are required in order to shield the entire corporate body of the Sorority from unauthorized and inappropriate actions, dealings and relationships independently established by any one chapter.

Procedures

Chapters are required to adhere to procedures relative to Chapter affiliation with auxiliary charitable foundations and any other associated organizations as follows:

Grand Chapter Reporting and Contracting Requirements

1. Each chapter is required to submit initially **(June 30, 2016)** and annually (June 30) to the National Housing and Properties Committee Co-chairpersons a copy of any agreements, contracts, plans or similar arrangements with foundations, organizations, institutions or other entities outside of the corporate body of the Sorority and its chapters with which a chapter conducts an ongoing direct or indirect relationship or other affiliation in the normal course of the chapter’s operations, programs or activities, including, without limitation, affiliated libraries, museums and similar institutions (collectively, “Outside Entities”). Excluded from this requirement are single contacts, intermittent program co-sponsorships or program grants from major public funding sources. **(This agreement or contract is due by June 30 of each year.)**
2. Any agreements, contracts or similar arrangements with other Outside Entities are recommended to have legal review, but must include at a minimum the following:
 - a. Provisions defining the contracting parties as separate and distinct organizations, and further specifically defining the Outside Entity as an independent entity governed by the laws of the state, with a clear statement that it is not a unit, division or affiliate of the chapter or Delta Sigma Theta Sorority, Inc.
 - b. Provisions stating that the arrangement pertains to local matters that do not involve the national Sorority, and that the arrangement is for specific purposes only.

- c. Provisions specifying the respective rights, roles and responsibilities of each party, including a provision stating that each party is indemnified and held harmless for the independent actions of the other party.
- d. Terms and provisions including:
 - i. notice required for dissolution of the arrangement.
 - ii. specification of any products, rentals, or usage provided in exchange for specified deposits, fees, and terms of reimbursement.
 - iii. procedures for resolution of disputes, including an agreement to submit unresolved disputes to mediation.
 - iv. statement of organizational authority to enter into the agreement.
- e. Notarized signatures by persons duly authorized to act on behalf of each party.

Separation of Corporate Identity Requirements

1. Delta Sigma Theta Sorority, Inc. possesses and maintains intellectual property rights and interests in and to the name, trade name and trademark "Delta Sigma Theta". Thus, any direct or indirect use of the Sorority's name, trade name and/or trademark by an Outside Entity constitutes an unlawful infringement on the intellectual property rights of Delta Sigma Theta Sorority, Inc., and is prohibited.
2. Chapters of Delta Sigma Theta Sorority, Inc. must not sponsor Outside Entities or use chapter funds to sponsor Outside Entities. The chapter shall not hold itself out to be the national Sorority or the sponsor of an Outside Entity. The Articles of Incorporation of the Outside Entity must not include Delta Sigma Theta or the chapter name as sponsor or incorporator of an Outside Entity.
3. The chapter must act to eliminate or correct any active or implied indicia or other indication by an Outside Entity that it is a unit, division or affiliate of the chapter or Delta Sigma Theta Sorority, Inc. This includes avoidance or elimination of association with an organization that uses the chapter name as its corporate or operating name.
4. The chapter must act to eliminate or prevent the use of any stationery, building signage, voicemail announcements, web pages, social media or other items that would present a public image or appearance of the chapter and an Outside Entity as a single entity.
5. The chapter must not use the 501(c) (3) designation, credential or status of an Outside Entity, or otherwise use the identity of an Outside Entity, as a basis in whole or in part to apply for grants, donations, gifts or other funding. Chapters are rather urged to make use of DREF's 501(c) (3) status as a vehicle for the funding of purely charitable and educational programs and activities advocated by the chapter through the methods prescribed in the policies governing the Sorority's affiliation with DREF.
6. The directors, officials and other leaders of a chapter may not speak for or on behalf of an Outside Entity in any official or purportedly official capacity; and a chapter will not cause or permit the directors, officials, members or other leaders or constituents of an Outside Entity to speak for or on behalf of the chapter in any capacity.

Operational Procedures

1. Governance

- a. The chapter shall have no direct or indirect involvement in or influence over the election, conduct, business, affairs, responsibilities, operations or decisions of the governing board of directors, officers, members or other leaders or constituents of an Outside Entity.
- b. No elected chapter officer (including, without limitation, the elected Chapter President, Chapter Vice President, Chapter Treasurer, Chapter Secretary, Chapter Financial Secretary and any Assistant or sequential/subordinate First, Second, Third, etc. designation(s) of the foregoing officials, as well as any chapter fiscal officer or internal auditor) shall serve as a director, officer, member or any other direct or indirect leader or constituent of an Outside Entity. No chapter fiscal officer or internal auditor shall serve as fiscal officers for an Outside Entity.
- c. No individual soror of a chapter shall accept or acquiesce to membership in an Outside Entity pursuant to or by reason of any formal, informal, overt, covert, explicit or implicit plan, program, agreement, understanding or other arrangement (including, without limitation, any provision of the bylaws or other governing instruments of the Outside Entity) which directly or indirectly calls for the individual soror to become a member of the Outside Entity based on her status, membership or affiliation with the chapter or the Sorority.
- d. Individual sorors of a chapter who are not currently serving as an elected chapter officer (including, without limitation, the elected Chapter President, Chapter Vice President, Chapter Treasurer, Chapter Secretary, Chapter Financial Secretary and any Assistant or sequential/subordinate First, Second, Third, etc. designation(s) of the foregoing officials, as well as any chapter fiscal officer or internal auditor) may, purely in their own individual capacity as private citizens, elect to serve from time to time as a director, officer, member or any other leader or constituent of an Outside Entity; provided, that there exists no formal, informal, overt, covert, explicit or implicit plan, program, agreement, understanding or other arrangement for the individual soror to serve in such capacity with the Outside Entity in the name, on behalf, or otherwise as a representative of the chapter or of the views or positions of the chapter; and provided further, that the individual soror shall refrain and/or recuse herself from any direct or indirect involvement in or influence over any decision by the chapter with respect to the conduct or operation of any program, activity, event, transaction or joint undertaking involving both the chapter and the Outside Entity.

2. Financial Management and Record Keeping

- a. All financial operations, records, transactions, cash, bank accounts and assets of a chapter are to be kept separate from and without any comingling with the financial operations, records, transactions, cash, bank accounts and assets of an Outside Entity.
- b. Chapters may not make any direct or indirect payments of the expenses of an Outside Entity (including, without limitation, the expenses of mortgages, insurance or utilities).

- c. Chapters may not charge per capita fees and/or dues to chapter members for direct or indirect transmission to or for the use or benefit of an Outside Entity. However, chapters may in their reasonable discretion make appropriate charitable donations to Outside Entities which qualify as 501(c) (3) organizations, and may pay reasonable fees and charges for goods and services provided by an Outside Entity upon terms negotiated at “arm’s length” and at market rates.
 - d. Chapters may solicit and receive grants and donations from the general public (including from an Outside Entity) to fund the chapter’s public service programs and activities; provided, that it is expressly disclosed to the grantor or donor that the chapter constitutes a tax-exempt organization under Section 501(c) (7) of the Internal Revenue Code, and it is disclosed to the grantor or donor that such grants and donations are not tax deductible.
3. Governmental Reporting, Permits and Other Requirements
- a. Chapters must not include or incorporate the financial information attributable to an Outside Entity on the Federal Tax Form of the chapter, and must neither provide nor permit the financial information of the chapter to be included or incorporated in the Federal returns or other reports of an Outside Entity.
 - b. Chapters must not file the IRS Form 990 return, state registrations and reports, city permits or other reports required of an Outside Entity.

Violations

It is imperative that the above procedures be followed by the chapters of Delta Sigma Theta Sorority, Inc.

A failure or refusal of any chapter and/or individual member to adhere to these stated policies and procedures detailed above or in any of the governing documents of the Sorority shall result in the imposition of sanctions for these unacceptable actions.

Sanction/Fines: Refer to the Delta Sigma Theta Sorority, Inc. Code of Conduct

Housing and Properties Committee Assistance

Chapters that have or are engaged in existing practices, arrangements and other structures that will constitute violations upon the institution of these policies will be required to develop plans, including timetables, to bring their practices, arrangements and structures into compliance with these policies and procedures. The Housing and Properties Committee of the Sorority will assist

such chapters with design and implementation of transition timetables and recommendations for the identification of resources and transition actions.

Questions regarding this policy should be directed to the Co-Chairs, Housing & Properties Committee Assistance.

2015 AMENDMENT OF CONSTITUTION AND BYLAWS

On July 29, 2015, the National Convention of the Sorority amended the Constitution and Bylaws of the Sorority to preclude any future developing, owning or acquiring of real estate assets by chapters of the Sorority.

OWNERSHIP BY EXISTING AUXILIARY CHARITABLE FOUNDATION

For those chapters of the Sorority which have previously formed an auxiliary charitable foundation recognized as tax-exempt under Section 501(c)(3) of the Internal Revenue Code, the ownership of real estate is very problematic.

The Internal Revenue Service disapproves of any 501(c) (3) organization (such as a chapter's auxiliary charitable foundation) which owns or holds title to real estate which is made available principally for the use or benefit of an affiliated sorority (including any chapter of the Sorority). The Internal Revenue Code and Internal Revenue Service impose strict guidelines on such a 501(c) (3) auxiliary charitable foundation to ensure that the organization is engaged in purely charitable and educational programs and activities which benefit the general public and which do not directly or indirectly benefit an affiliated sorority. Both the initial formation and ongoing operation of such an auxiliary charitable foundation are especially complicated to satisfy these Internal Revenue Service restrictions, and there is equally heavy scrutiny placed upon any dealings between such an auxiliary charitable foundation and an affiliated chapter to ensure that the chapter and its members do not directly or indirectly benefit from real estate assets owned by an auxiliary charitable foundation.

While the ability of a 501(c) (3) auxiliary charitable foundation to attract tax deductible grants, donations and gifts presents an appealing source of funding for the operation of real estate assets, the complications and burdens presented by the mandate to comply with numerous lawful restrictions imposed on resulting arrangements between an auxiliary charitable foundation and an affiliated chapter of the Sorority far outweigh the benefits. For these reasons, ownership of real estate by an affiliated auxiliary charitable foundation is strongly discouraged.

Consequently, the Housing and Properties Committee is available to serve as a resource to provide guidance on a case-by-case basis to any chapter of the Sorority which must navigate the numerous complications involved in complying with applicable Internal Revenue Service standards relating to the existing ownership of real estate assets by an auxiliary charitable foundation. Officials of affected chapters are urged to contact the Housing and Properties Committee directly for such guidance.

UNIVERSITY SORORITY HOUSING

(University Housing Designated for Sorority Use)

As a service to the student body, a college or university may designate a portion of on-campus housing for use by fraternal organizations. On those campuses where this housing option exists, the college or university establishes procedures for bid on the housing and for the operation of such housing. Once housing is obtained, the chapter can make use of it as long as it is managed in accordance with university rules and the expenses of operation are met.

While such a Delta House is under the authority of the University's Housing, it is recommended that the Advisor of the chapter that has a designated Delta House familiarize herself thoroughly with the procedures for obtaining and managing the house. She should monitor it to ensure that the Delta House is managed in accordance with university rules and the Sorority's image of college educated women, engaged in achievement of academic excellence and provision of public service.

While the specific procedures may vary from campus to campus, the following general guidelines should be useful:

1. The Chapter Advisor should ensure that the chapter has selected a responsible, mature and willing Soror to be the Delta House resident advisor.

2. The Chapter Advisor should ensure that all residents of the Delta House meet the colleges or universities resident requirements.
3. The Delta House may be occupied by Deltas and non-Deltas. If the chapter is small in number, it may be necessary to share the Delta House with Non-Deltas in order to meet expenses and due to the scarcity of on-campus university housing. It should not be coed.
4. Rules must be set and agreed to regarding appropriate conduct of each resident living in the Delta House. Every effort must be made by the residents of the Delta House to live in peace and harmony.
5. The Delta House resident advisor and all other occupants must meet all expenses of operation of the house unless the college or university has set a flat housing fee and operation costs are included in that fee. If the sorors are responsible for expenses, all expenses must be identified and a rational means determined for assessing cost of rooms, e.g., size, location, accommodations. In other words, the rent charged must cover expenses unless the chapter has negotiated a different arrangement with the college or university.
6. Generally the college or university will assume responsibility for the basic household furnishings for the bedrooms and kitchen. Residents may be responsible for the interior of the building, the exterior to the building and the cleanliness of the interior quarters.
7. The Chapter Advisor may be approached by house residents, who are sorors, about problems and needs of the Delta House from time to time. The Chapter Advisor should be as helpful as possible in bringing resolution to the problem, or addressing needs. Occasionally students may need items for the Delta House that alumnae sorors can assist them in obtaining through donations or at a low cost.
8. Sorors matriculating at a college or university that provides a Delta House need not feel obligated to live in the house. It should be regarded as a resource available for those who care to take advantage of it. If managed well, however, it can provide a comfortable living experience on campus.

APPENDIX

Frequently Asked Questions (FAQs)

Policy on Chapters Aligned with Local Foundations

Frequently Asked Questions 2014-2016

This is a compilation of questions received during the 2014 Regional Conference cycle and the 52nd National Convention. Category titles listed below are intended to assist in locating specific subjects; however, questions/answers may apply to more than one category. Please contact Housing and Properties Committee at housingandproperties@deltasigmamatheta.org.

Policy and Definitions

1. What do we consider to be an outside foundation-different officer?
An outside entity is one that is governed and operated totally independently and separately from the chapter, with its own charter, bylaws, leadership, and assets. This does not mean that the chapter cannot enter into an agreement for goods and services on a fee for service basis.
2. Can a chapter form a 501(c) 3 today given the information shared today? Or must they only operate under the 501(c) 7? DREF?
Chapters may not form 501(c) (3)s or other organizations as of the 52nd National Convention. Please contact DREF for information on available services and support
3. Explain what is meant by “inappropriate co-mingling of activities”?
Any co-mingling of financial activities, governance, elections, identity-sharing (such as a sign on the building that lists the organizations as either one organization or co-owners), joint newsletters, or other activities that give the appearance of one organization or one organization sponsoring the other.
4. Is it prohibited to state that donations are “tax-deductible” on chapter tickets without stating the foundation name?
Yes, the chapter is a unit of a 501(c) (7) organization. As such, donations to the organization are not tax deductible.
5. Will you please publish the best practices that are working well?

We are unable to approve or disapprove a specific program. Our role is to assist with and support compliance with specific Delta policies.

6. Who will be responsible for approving draft policy? When will the policy be official?
The authority to make the changes was approved at the 52nd National Convention.
7. Will you clarify the 35% cap on outside funding to adhere to the 501(c) 3 regulation for local chapters? Expectations: Understand how to legally operate between the entities without money laundering. Understand if and when fundraising dollars are counted in the revenues limits for the chapter. General/sample operating procedures between foundations and chapters.
The chapter must not accept charitable funds for any purposes other than direct public service activities. Please consult Delta fiscal policies relative caps and other fiscal policies requirements.
8. Are there chapters that paid the mortgage of the foundation?
We are not aware of this; however, it is not permitted under current rules.
9. If we know how to do it right and address concerns, can it be done?
Yes, for existing relationships. The opportunity to establish new entities was eliminated at the 52nd National Convention.
10. Since the chapters created these 501 (c) 3 entities with national knowledge, what does national propose should be done with the 501(c) 3's?
Steps need to be taken to bring the relationships into compliance with current policy. The Housing and Properties Committee will provide assistance upon request as the chapter develops and implements a transition plan.
11. Will National Headquarters staff assist chapters to develop plans to achieve compliance?
No, but the Housing and Properties Committee will provide the assistance upon request.
12. Will National Headquarters staff have a timetable to respond to chapter submission?
Chapters with current relationships with outside entities are asked to submit a plan to transition to compliance as soon as possible. The Housing and Properties Committee will assist chapters to work toward compliance.
13. If a chapter is in the process of gaining approval for a foundation how will the new policy affect that process? We have been approved by the ex-board and committee.
Opportunities for chapters to establish new entities were eliminated at the 52nd National Convention. Consult the National Housing and Properties Committee.
14. During the period when you are working to correct existing chapter/foundation issues, is there a grace period or are there steps a chapter may take to mitigate risks?
Yes, the Housing and Properties Committee members will review your plan and work with you toward corrective actions needed.
15. Is it required that each chapter document their relationship with a foundation?
Yes, it is part of chapter compliance.
16. Who is responsible for documenting that relationship between the local chapter and foundation?
The chapter president is responsible.
17. How will we know if we have sent in the correct information annually for the foundation, particular the foundation if it operates separately?
The chapter is required to submit information on its relationship to the outside entity but not the internal operations of the outside entity.

18. Our Foundation Application was just approved by IRS, what information do we need to send to the National Committee i.e. correspondence, etc.?
Provide copies of any agreements and contracts between the Chapter and the Foundation only.
19. What is the official definition of “association with”?
Any approved arrangement agreed upon between the two organizations for a specified event, or other relationship.
20. Our affiliated foundation is in the process of purchasing a property. Are they not allowed to purchase venues at all?
The committee does not have recommendations for the outside entity. The term, “our” in the question indicates a possessive relationship that is not appropriate under the policy. Foundations are always separate entities.
21. How do we stay in compliance with Grand Chapter?
Chapters must adhere to the established compliance criteria, i.e. submission of all required reports, including agreements with Foundations.
22. If chapters submit foundation information to Grand Chapter, would that not show an affiliation between Grand Chapter, the local chapter and the foundation?
Agreements are specifically local and for specifically designated purposes. The committee’s review is not for the purpose of approval or legal advice. It only serves to assure that elements required by Delta are included.
23. What is supposed to happen to the properties that have already been purchased and are being used by chapters for meetings, etc.?
A carefully developed agreement between the two entities that specifically spell out property utilization, fees, access, etc. would designate the terms of the usage.
24. Going forward, what will those chapters who funded a 501(c) 3 have to do?
A good, clear, thorough, friendly agreement between what are now two separate entities is the best way to achieve everyone’s goals!

Real Estate Issues

1. If a chapter acquired property/house using a 501c3, and paid off the mortgage, how does the chapter gain ownership of the property and building for its use?
Delta chapters do not own real estate. The 501(c) (3) owns the property, if that is how it was purchased. For the chapter’s use, it needs to establish a well-developed agreement with the foundation that provides for responsibilities of the respective parties, fees, access, etc., in addition to basic Delta requirements that ensure the designation of each party as separate from the other.
2. If a chapter owns property and becomes a part of the foundation, does the chapter retain ownership, or does it now belong to the foundation? If so, who is responsible for maintaining the property, and does the chapter have to rent the property from the foundation for usage?
More specific detail and possible legal advice would be needed to give an appropriate answer to this. First, chapters do not own real property under the current policy. Second, the chapter does not become a part of the foundation. If the property is transferred to the foundation, the foundation is the owner of the property. The chapter and foundation would then need to establish an agreement on occupancy, services, fees and other details of usage. Generally,

chapters are not allowed to directly pay utilities on property owned by another entity, with the exception of certain lease forms that require the occupant to pay these expenses.

3. Should the name of the foundation be placed on signage rather than chapter name?
Most definitely! Neither the chapter name nor any correlation with Delta Sigma Theta Sorority, Inc. should be used on the building signage, stationary, telephone listing, website or any advertisement of the foundation.
4. A building was purchased in 1988 both the chapter and the 501(c) 3, are owners of the building. Does this co-ownership have to be dissolved?
Current Delta policy does not allow chapters to own property; however chapters that previously purchased will work with Housing and Properties Committee to determine details for steps forward and timetables for specific actions needed. Legal advice will also be needed relative to ownership structure for the property.
5. If a chapter has a Delta house which is paid for, why is it necessary to continue to have a foundation?
For many years now, Chapters were not permitted to own real estate. Opportunities to establish new entities were eliminated at the 52nd National Convention. Contact Housing and Properties Committee for guidance.
6. If chapters are allowed to own property, can they get that property from the foundation? Or start over?
Delta chapters are not allowed to own real estate property. All Assets of a 501(c)(3) are retained by that organization, donated for activities that would qualify as direct public service, or transferred to another 501(c)(3). Any funds dispensed to the chapter must be used for direct public service (services that would qualify an organization for 501(c) (3) if the service were the primary mission of the organization). The examples of property owning corporate structures that were given were examples and not approvals. Opportunities to establish new entities were eliminated at the 52nd National Convention.
7. Under the newly formed corporation, if a chapter wants real-estate, will this protect grand chapter from lawsuits, if any, associated with that chapter?
Chapters can no longer purchase property; opportunities to establish new entities were eliminated at the 52nd National Convention.
8. Can the Sorority Chapter Own Property?
No.
9. When a Foundation does own property, what is the Chapter's Liability?
There is no liability for the chapter.
10. Once a foundation is created and decides to purchase property, can the chapter create a contract to rent space (ex. Monthly meeting space for chapter meetings) from the foundation? Or can we utilize DREF?
Yes, chapters may establish arrangements with outside organizations by agreement, lease, contract or some other for services and use of facilities.

Governance and Authority - Separation from Other Organizations

1. Many chapter affiliated foundations have language included in the local chapter's mission statement (i.e. the xyz foundation purpose is to support the projects & programs of the xyz chapter); should chapters send letters to the local foundation to remove all associating language?

Yes, the foundation's public service mission is defined in ways other than the name of the chapter. The agreement between the organizations determines the specific benefits and obligations of the parties in the relationship.

2. Can National headquarters issue a statement about sorors wearing Delta shirts and jackets at foundations events they sponsor, because it confuses the public and diminishes the chapter's reputations?

Except for attire specifically addressed in Delta's policies and publications, the attire at functions should be addressed by the chapter for chapter-sponsored events.

3. Should foundation reports/business be included in Executive Board meeting?

No. The foundation and its business are separate. The chapter and the foundation only share the agreement between the two parties.

4. Can foundation board members' positions be reserved for the president of the local chapter? Can other slots be reserved?

No. The chapter has no role in determining membership or structuring the governance of a separate organization.

5. Are chapters members automatically members of the 501© 3 foundations?

No. Delta does not have a tie-in relationship with any organization.

6. We are interested in forming a foundation. We know we cannot use chapter funds to pay the fees, bank accounts, etc., but what or how do we get the money to establish the foundation account?

Chapters must not be involved in establishing outside organizations.

7. How do you recommend the dissolution of the foundation when physical property is involved? When will this presentation be available online?

The chapter has no role in the dissolution of the foundation and the disposition of its property. The foundation board would seek legal guidance to accomplish this in accordance with the foundation Articles of Incorporation and bylaws. The presentation is on the national website.

8. Can immediate past president serve on 501©3 board?

Chapters have no role in designation of selection of board members for a separate organization. There are no restrictions on service by individual members, as long as there is not structure under which the chapter designates that any person will serve on the outside entity's board. Under this policy, officers of the chapter may not simultaneously serve as officers or members of a foundation with which the chapter closely relates.

9. Can a chapter committee chair be an officer of the foundation?

There are specific situations that are more risky to the Sorority than others. An example would be fundraising chairperson of the chapter who is also treasurer of the foundation. In a situation where funds from a joint fundraiser are taken in by the foundation, a portion of which is later dispersed to the chapter, the situation lacks the necessary separation of control to avoid the appearance of potential impropriety. Other officer positions might not present as much of a direct risk, but the matter of inappropriate influence and/or control still could be charged.

10. Since many Foundations have been in existence for more than two dozen years, what are the issues and situations that necessitate these extensive changes?
Liabilities to Delta Sigma Theta Sorority, Inc. and new IRS regulations necessitated the changes.
11. How does a Chapter that has purchased property with plans for construction proceed in light of these changes?
Chapters must not own real estate property.
12. If the foundation dissolves, what happens to the assets of the foundation?
Chapter has no role in the dissolution of the foundation. The foundation would require its own legal and professional help for dissolution and disposition of assets in accordance with the Articles of Incorporation of the foundation.
13. Is it a violation of the policy to include a link on the Chapter's website that includes the Foundation's website?
Yes. Do not link the two entities.
14. Can the Foundation report information during the announcement segment of the Chapter Meeting?
Outside organizations may not make announcements during an official meeting. The Chapter can announce events during the regular announcement segment of the Chapter along with other announcements.
15. We are contracting a meeting space venue for our annual Founders Day program. The taxes are costly at approximately thousands of dollars. Could we contract under the Foundation and use the tax exempt status to offset the tax charge by the venue even though the program is an event sponsored by the chapter?
The chapter cannot manage the funds for or manage the benefits of any foundation. It is a violation for the chapter to use the Federal ID number of an outside organization to access its tax benefits. Only the foundation may use its tax exemption.
16. Is it a violation of the guidelines to give time in a Chapter Meeting for the Foundation to make/give/provide updates?
Yes. The foundation is a separate organization. Reports regarding the relationship between the chapter and the foundation would be reported by an authorized chapter member.
17. What would you suggest to be included in a transition package for officers and directors of the foundation?
Chapters should not be involved in the governance and operation of the foundation.
18. Can an advisory board w/community representation satisfy community involvement?
The foundation and its Board of Directors should handle all matters relating to the operation of the foundation and its mission.
19. Does foundation need to remove signage that says (Greek symbols) on front of the property (housing)?
Yes. The Greek symbols, Chapter name and Delta Sigma Theta should not be on foundation signage.
20. Historical statement cannot say, "foundation was tossed out "of DST chapter housing committee?
Many housing committees initiated the process of establishing foundations in the past. This is not allowed under current policy.

21. The 501 (c)(3) aligned with my chapter is considered as “public charity”; what is the difference in relationship with the chapter than a foundation, if any?

The chapter is a unit of a 501(c)(7), which has different donation and expenditure rules from those available to a 501(c)(3). The chapter’s relationship to the “public charity” is established through a clear agreement that determines the obligations, benefits, and participation of each party.

22. Is there a requirement that foundations donate so much to outside organizations 501(c)(3); not keeping the money within the chapter?

We have no authority over the operations and legal requirements of outside entities and are unable to provide advice to them.

23. We have a 501(c)(3) foundation for charitable educational as well as to build a house. The individuals are called corporate members of the foundation. Are we correct?

The chapter may not “have” a foundation. The organizations are totally separate. If chapter members are associated with the foundation, they are associated as individuals. In this structure, there are no “corporate” members, as Delta as a corporation does not make such arrangements with local organizations, and the chapter is not a corporation.

24. Our Soror passed away last year and left funds specifically for our foundation. The check from the family was made payable to DST. DST is still holding the funds. Chapter president states she is waiting for foundation to submit a list of items to use funds with her approval. Is she in violation?

Please seek legal advice on the existence of a violation. There are issues in this situation that are outside of Delta’s relationship with the chapter and outside of the Housing and Properties Committee’s policy domain. You may contact Housing and Properties Committee.

25. How can the chapter become distinct and separate from the 501©3 if the board of the 501©3 is made up of the chapter?

By its structure, the 501(c)(3) is made up of individuals. Any pre-existing chapter procedures to appoint members to the board or establish joint membership must be eliminated. Furthermore, the chapter president must formally indicate that all reference to the Chapter and Delta Sigma theta must be removed from the bylaws, articles of incorporation, and any other documents of the organization and see to it that the removals are accomplished.

26. Are we being asked to have this changed and delete foundation from website?

Yes. The foundation must not be named on the chapter website.

27. If a soror is a chapter officer, is she not allowed to be an officer on the board of any “outside entity”?

Correct. In this case, “outside entity” refers to a closely related entity that supports or coordinates with some chapter function on a regular basis (not a non-related public charity board, such as YMCA, Urban League, etc.). Avoidance of actual and the appearance of an official tie or control between the two entities are essential to minimize undue risk for the national organization.

28. A percentage of our dues to the chapter earmarked to go to the foundation to automatically make us members of the foundation. Would this practice constitute violation of the policy? This is not optional for members of the chapter.

Yes, this is a violation. As referenced in our bylaws, Delta does not permit assessments to individual members. Funds transmitted from the chapter to the foundation must be gifts, rentals, or fees from the aggregate chapter funds and not from individual members. Additionally, tying membership in the chapter to membership in an outside organization is not permitted. Delta does not establish tie-in membership relationships with other organizations.

29. We understand the chapter president serves as an ex officio on the foundation board. Can executive officers serving on the chapter executive board for example treasurer, financial secretary, and secretary also serve on the foundation board and or its executive board?
Under the current policy, there can be no formal designation of ex-officio or other positions for chapter officers on an outside entity's board or for the outside entity's board members to have any official representation for the entity in the chapter. The chapter and the outside entity are totally independent of each other in their operations and leadership. Furthermore, chapter officers must not simultaneously serve as officers of the foundation board, even in the absence of an ex-officio relationship in chapter policies. .
30. Thirty-five dollars (\$35.00) is taken from sorors' annual dues for rent to be given directly to the foundation. These funds cover utilities and upkeep of the facility. Is this in violation?
Yes, Delta does not permit assessments to individual members. Fees for goods, services, occupancy and donations are established between the chapter and the outside entity, not as an assessment to individual members as a pass-through.
31. If the chapter has designated a portion of the member dues to go to the foundation, is this illegal to give to the foundation for rental of building?
Delta does not permit assessments to individual members. Payments by the chapter (aggregate) for donations, goods, services and occupancy are not prohibited
32. Should the name of the chapter affiliated organization be changed from (i.e. Anytown Alumnae Foundation or Anytown Charitable Educational Foundation) or similar?
Delta Sigma Theta must not be used and it is recommended that the chapter name not be used in order to maintain a clear separation of identity. The name of the foundation should be determined by the Board of Directors and the chapter should not be involved.
33. Can foundation have the word "DELTA" in its name and if it cannot does the name need to be changed?
Delta Sigma Theta must not be used. If the name includes Delta Sigma Theta it should be changed. The name of the Foundation should be determined by the Board of Directors of the Foundation. The Chapter should not be involved.
34. Did I understand that the foundation cannot include a reference to the Sorority? Should it say for charitable and educational projects with the alumnae chapter?
The outside entity should avoid reference to the Sorority in its purpose and must not include Delta Sigma Theta in its name. The Articles of Incorporation should exclude any reference to the Chapter or Delta Sigma Theta.
35. Our foundation house is called Austin Delta Foundation. Are we in violation?
Please recognize that the possessive term, "our" is not recognized, since the chapter has no authority or ownership over the outside organization. Delta Sigma Theta Sorority, Inc. owns its full corporate name and, while it is hoped that the use of "Delta" in the name of other entities is discouraged, there is no current prohibition to its use.
36. Can chapter foundations make announcements at chapter meetings?
Under current policies, there is no such thing as a "chapter foundation." Outside entities may not make reports, announcements or other activities in an official Delta meeting. The chapter might have a section in which it makes community information or announcements available to members, but there is no official structure for outside organizations to report or announce in Delta meetings.
37. Can the Foundation report information during the announcement segment of the Chapter Meeting?

The Chapter can announce events only during the regular announcement segment of the Chapter along with other announcements.

38. Is it a violation of the guidelines to give time in a Chapter Meeting for the Foundation to make/give/provide updates?

Yes, that is a violation.

39. Should chapter program committee reports, budgets, etc. that involve information related to the foundation be subject to the approval of the foundation before the chapter makes a decision.

There would be an assumption of decision by the foundation board if the foundation is going to be involved or has given a decision to not be involved. Indication that a proposal would be submitted to the foundation would not seem to require advance approval. We are not certain that we have enough information with which to adequately respond to this question.

40. Should chapter officers serve as a board member of the auxiliary foundations 501c3 (i.e. President, Treasurer, 1st VP, 2nd VP)?

It is a violation of policy for chapter officers to represent the chapter as board members. The officers in the chapter must not serve as officers or members of the foundation simultaneous to holding office in the chapter.

41. Can the president of the chapter appoint members to the board of an outside entity if it is written in the bylaws of the outside entity?

No. This is forbidden under the current policy. Furthermore, the chapter president must formally indicate that all reference to the Chapter and Delta Sigma theta must be removed from the Bylaws, Articles of Incorporation and any other documents of the organization and see to it that the removals are accomplished.

Business Dealings with Separate Organizations

1. Will you provide an example showing when chapters should not use funds to support outside entities?

The chapter must not use assessments to provide per capita fees to either establish or maintain outside entities. Chapters may donate to existing 501(c) (3) organizations or pay fees for services/goods rendered, but it may not make specific charges to individual members in order to transmit those funds to an outside organization.

2. Can the foundation make donations to be used by Gems, Delta Academy and EMBODI? Can a chapter's dues structure include a donation to the foundation, is that proper? How can this be done? Can "officers" from chapter "serve on the board" but not as officers?

Chapters may apply for and receive grants to fund public service projects, such as GEMS, Delta Academy, and EMBODI. The chapter dues structure must not include specific individual assessments for transmittal to an outside organization; however, the chapter may donate funds to organizations. The chapter has no role in selecting board members of an outside organization. Individuals serve according to the structure and bylaws of the organization.

3. Is it ok that all members of the foundation board are members of the chapter? If this is being currently done and incorrect, how do you suggest this be remedied? If the foundation is not currently operating by its own Articles of Corporations, how is this remedied?

Board members of a separate organization serve as individuals, not as representatives of the chapter. The foundation must seek its own legal advice in establishing its Articles of Incorporation and other governing documents under the state jurisdiction in which it is established.

4. Are all board members liable for decisions made by the 501 (c)(3) Board?
This is correct in some instances. Statutory jurisdictions vary in the way liabilities are defined.
5. Is the 501 (c)(3) an IRS designation for purposes of receiving tax deductible contributions.
Yes. The purpose of the designation is to support public benefit activities, using public or government funds for those purposes.
6. If a chapter is having an event and a foundation is a partner, can the chapter accept checks for payment even if the check is written to the foundation?
Absolutely not, there must be no co-mingling in acceptance or management of funds between the organizations.
7. How can you encourage persons other than sorors to serve on the foundation board?
Chapter should not be involved in board creation and membership for the outside entity.
8. Should the foundation report to the chapter each month? Should the foundation report a financial report to the chapter?
No. It is a separate organization and not reportable to the chapter membership.
9. The Chapter can collaborate with AARP, why can't the Chapter collaborate with the Foundation?
The Chapter can collaborate with the Foundations; however, they must establish an agreement and provide a copy of the agreement or contract with the Foundation to the Housing and Properties Committee.
10. If the chapter has designated a portion of the member dues to go to the foundation, is this illegal to give to the foundation for rental of building?
Yes. Delta does not permit assessments to individual members. Payments by the chapter (aggregate) for donations, goods, services and occupancy are not prohibited
11. When a chapter has an event with a 501 (c) 3 organization, can proceeds go towards that 501c3? Is there a conflict of interest if a member is the ex. Director of that 501 (c) 3 ?
Proceeds from a joint activity may go to the 501(c) (3) for its operations and charitable activities. A conflict exists if the chapter has a role in requiring or selecting a member to serve as the Executive Director of the organization. Hiring of staff is strictly the domain of the outside organization.
12. Triple net leases are common types of rental agreements. If your lease requires payment of utilities, is that prohibited?
If the type of lease (not just relationship) for the entire space exclusively used by the chapter require payment of all expenses for the chapter's exclusive use (and not for the Lessor), that would appear to be in keeping with the spirit of the policy.
13. Can a chapter lease a portion of a foundation building?
Yes, with an appropriately structured shared lease agreement. The chapter is advised to seek real estate legal advice in this matter.
14. Our 501© (3) Foundation was established to facilitate our fundraisers for scholarships. The checks are written to the foundation so the donor gets a tax-deduction. Can we confirm this practice?
There needs to be a solid agreement spelling out the independence of each organization and the relationship for the purpose of raising funds for scholarships. The term 'our' in relationship to the foundation is not acceptable because it must be a separate organization.
15. How does one receive funds that have been held by foundation for years? At one time you only needed to request funds; now, you must use the funds raised for specific areas (i.e. scholarships etc.)

Funds must be used for public service. To protect both parties, it is advisable to establish a procedure for written requests for funds, specifically stating the public service use of the funds. An even stronger demonstration of public good is to also provide a report of the public service project confirming use of the funds for the project.

16. Can the chapter rent the facility from the 501(c)(3)? **Yes.**
17. Can a chapter partner with another 501 (c) (3), in applying for grants?
This seems possible if an appropriate agreement is reached that includes the elements required for an agreement under Delta policies and also the funding entity's requirements.
18. Do we need a contract between our Delta foundation and the alumnae chapter for joint fundraising projects for scholarships?
You need a contract, agreement, memorandum of understanding or some other form of written documentation that spells out that the two organizations are separate and indicate the terms of the relationship for the fundraising endeavor. The possessive term, "our," is not accurate in a separate and independent relationship with the foundation.
19. Can chapters co-sponsor functions with outside entity?
Yes, with a carefully drafted and executed agreement.
20. The chapter can make a donation to the foundation, but the foundation cannot make a donation to the chapter. Is that correct?
Chapters may make donations to the foundation. Foundations may make donations to chapters for specific public service programs. Donations for chapter administration and other operations are not eligible for charitable funding.
21. Is the chapter permitted to allow its name to be shown on signage or flyers when the 501© (3) organization conducts activities in conjunction with the chapter?
Documents and marketing materials for coordinated or co-sponsored activities or programs must clearly show that the chapter and the outside entity are separate organizations. Permanent building signage with both names affixed is prohibited.
22. What is preferable to be in compliance with (Greek letters) a partnership or collaboration for scholarship ball?
The committee does not propose a specific structure for an agreement. Keep in mind that "partnership" is terminology that refers to the legal form of a registered entity within a statutory jurisdiction. Legal advice is strongly encouraged relative to use of the term.
23. How should chapters' cotillions be handled if they are in partnership with foundations?
A carefully written agreement of co-sponsorship or some other coordination of roles and responsibilities would potentially cover this need. Recall, though, that Delta has specific requirements for programs that serve minor children, so the chapter is still required to adhere to those requirements. Keep in mind that "partnership" is terminology that refers to the legal form of a registered entity within a statutory jurisdiction. Legal advice is strongly encouraged relative to use of the term.
24. Should venue contracts be signed by both presidents and organizations and then sent to Grand chapter?
Yes. The review is strictly for compliance with Delta policy. It does not provide legal review or oversight.
25. Are fiscal sponsorship relationship w/chapter and outside entity allowed?
The question is not clear as to who would sponsor what. It is always acceptable for the chapter to donate to a qualified tax- exempt organization. Donations to the chapter have some stricter guidelines for direct public service activities.
26. How should press releases and flyers be designed if the chapter is co-sponsoring a night @the races, breakfast w/ Santa with an outside entity?

- If the marketing is seeking public funds and purporting to be tax- deductible, it might be safer to list the outside entity in the primary position. Legal consultation is advised.
27. Can a 501(c) (3) use the following language in advertising an event: "ABC Foundation in conjunction with DEF Chapter of DST, Inc. invites you to a scholarship gala on September 1, 2015? This appears to be safe for marketing, but the details in the agreement define the status of the relationship and the financial arrangements. Legal consultation is advised.
 28. When separating from an existing 501 (c) 3 organization, how are the finances handled that are in the foundations account? The funds were raised or given by the chapter.
All Assets of a 501(c)(3) are retained by that organization, donated for activities that would qualify as direct public service. Any funds dispensed to the chapter would be designated for direct public service (services that would qualify an organization for 501(c)(3) if the services were the primary mission of the organization.
 29. Will the chapter be allowed to lease space from its foundation to house the chapter's activities and properties?
Yes. A good, clear, thorough, friendly agreement is the best way to achieve everyone's goals!
 30. If the 501c (3) wants to make an announcement regarding their annual fundraiser at a chapter meeting is this permissible.
No. Outside organizations do not take part in Delta meetings. Delta members who make announcements of community events should include all outside organizations in the same way.
 31. Can a 501 c (3) sell tickets at a chapter meeting if the treasurer of the 501c (3) is collecting money.
No, that is not a part of the meeting.
 32. Can the chapter apply for a grant from the 501(c) (3)?
Yes, provided the request is for support of activities directly beneficial to the public.
 33. Can a 501c (3) entity raise money and offer grants?
Yes, if that is the mission of the foundation; however, the chapter has no control over that activity since it is separate
 34. Can an outside entity work with a chapter in collaboration on an event?
Yes, with specific roles, responsibilities, financial arrangements, and obligations defined.
 35. Can a chapter partner with the foundations for a specific event and through the partnership use the foundation's 501(c) (3) designation if the foundation is using its own 501(c) (3) designation for that event?
Yes, as long as the proceeds are going to the 501(c) (3). Funds may not be used for chapter operations, and use for public service activities needs to be clearly defined to justify the use of public funds.
 36. How can a chapter accept financial support from an "outside entity" 501©3 and avoid penalty?
A very specifically defined request for, usage of, accounting of, and reporting on funds for programs that meet the standards for public service programs that would otherwise qualify for 501(c)(3) would be a solid approach to avoiding difficulty
 37. If you have a 501©3 that sold a piece of property, can they transfer that money to a 501 © 7 to acquire new property?
Please consult a tax attorney or other tax advisor for details on asset transfers. This is a complex issue that requires specific legal guidance. However, the 501 (c) 7 may not own property.
 38. Can Chapter members donate to the foundation?
Individuals are encouraged to donate to 501(c) (3) charitable organizations. Understand, though, that there is no tie between the funds and the chapter and no entitlement of the chapter to oversee the use of the funds.

39. If a chapter holds a fundraiser, can the money be paid to the foundation for tax purposes?
Funds raised by the chapter through a fundraiser must be collected by the chapter. The chapter may not collect funds for the foundation. **If the foundation is to collect funds, it must be clearly identified that the foundation is a sponsor, and it must collect the funds. The funds then belong to the foundation and not the chapter. Support of specific chapter charitable or public service programs require an additional process in the agreement between the foundation and the chapter for payment of program expenses.**
40. Can the chapter partner with foundations for chapter programs? (Using the word partnership or collaboration).
"Partnering," as in the legal definition of "Partnership" may be troubling, but a specifically-defined program co-sponsorship might be a less technical term. There is no current prohibition to chapters establishing a coordinated effort with an outside organization wherein the outside organization provides the funds and the chapter provides the volunteers for the effort.
41. For clarity, are chapters prohibited from partnering pursuant to contract with its foundation to pursue grants to fund activities that would be considered 50 (c) 3 activities? Assume grantee would be the foundation, all expenses paid by foundation, but work performed by chapter and foundation with appropriate liability issues and insurance issues covered.
"Partnering," as in the legal definition of "Partnership" may be troubling, but a specifically-defined program co-sponsorship might be a less technical term. There is no current prohibition to chapters establishing a coordinated effort with an outside organization wherein the outside organization provides the funds and the chapter provides the volunteers for the effort.
42. How can a chapter and an "outside entity" conduct a joint program/fundraiser/activity and avoid penalty and/ or liability issues for the local chapter and Grand Chapter?
The agreement between the entities must establish the separate, independent status of each organization that is working on a project together, much the same as any other independent (YMCA, Boys/Girls clubs, etc.) entities would work with a chapter to achieve mutually desirable goals.
43. If a chapter and foundation collaborate on a fundraiser to benefit programs for the chapter, is it legal for the foundation to receive all income and disburse all expenditures?
Under this policy, the chapter may assist the foundation to raise funds, and the chapter may apply to the foundation for support of specific public service activities. The processes for mutual cooperation must be set out in an agreement between the two independent parties.
44. If a chapter forms a separate housing 501 (c) 7 Corporation, can the chapter assess members to support the property? What kind of policy and approval should be done by and within the chapter beforehand?
Opportunities to establish new entities were eliminated at the 52nd National Convention. Chapters cannot form another 501 (c) (7). Delta does not permit assessments to individual members
45. If the chapter has designated a portion of the member dues to go to the foundation, is this illegal to give to the foundation for rental of building?
Delta does not permit assessments to individual members. Delta Chapters cannot assess members. Payments by the chapter (aggregate) for donations, goods, services and occupancy are not prohibited

Benefits of DREF and Other Foundations

1. Has the process with Delta Research and Educational Foundation improved? How do we use DREF?

Please contact the Executive Director of DREF for any recommendations and comments regarding the process for payment distribution and timely responses.

2. Many Sorors plan to make a bequest to their local chapters in their final will. Should we instead leave our gifts to an affiliated foundation or DREF?

The final decision is up to the Soror. However, chapters can receive monetary bequests, but not real estate property. To bequeath non-financial (i.e. property) donations to chapters, contact a legal advisor for guidance.

3. If chapter members want to donate to DREF for local chapter programs, how can they be identified by DREF and transferred to a chapter program?

Please contact DREF staff for specific procedures.

4. Relations with DREF have become more complex re: transfer of Chapter Funds back to the Chapter; the efficiency and time frame is much longer. Why?

Please contact DREF regarding there process for transferring funds.

5. Explain how chapters can use DREF as a means to offer tax benefits to those wanting to donate?

Contact DREF. Chapters should follow guidelines as noted on the DREF Website

<http://www.deltafoundation.net/> to indicate to donors the tax deductibility of their donation.

6. Delta National President and National 2nd Vice President are on DREF Board according to the report. Is this in contradiction to what was said about foundation not having Delta officers on their board?

DREF is the only foundation with which Delta Sigma Theta has an official relationship. Other entities do not compare in auspices or corporate relationship. Chapters are not corporations; they are a chapter of Delta Sigma Theta Sorority, Inc. (corporate entity), and cannot function as a corporation.

7. How can the foundation help the chapter financially?

Like any other foundation, if it is the mission of foundation and the chapter has public service programs that are eligible for support and successfully applies for and obtains support, the chapter's public service activities can be enhanced by the foundation support.

8. Should foundations be dissolved; if so, will national assist chapters?

More detail and legal advice need to be known before determining that dissolution is required. Review the dissolution agreement contained within the Article of Incorporation.

9. How would a chapter receive funds collected through DREF that are raised from its Jabberwock program?

Contact DREF staff for specific procedures.

10. If chapter members want to donate to DREF for local chapter programs, how can they be identified by DREF and transferred to a chapter program?

Contact DREF staff for specific procedures.

11. Can chapters purchase properties through DREF?

No. Chapters cannot purchase property.

12. Under DREF, are there separate accounts to serve different service areas?

The DREF website offers detailed guidelines to assist Chapters in setting up accounts,

<http://www.deltafoundation.net/>

13. What about Planned Giving?

See DREF Guidelines <http://www.deltafoundation.net/>

14. How would a chapter receive funds collected through DREF that are raised from its Jabberwock program? Contact DREF staff for guidelines.

Legal Advice Encouraged!

1. Can sample agreements/templates for partnerships agreements be provided to chapters?
The specific needs and relationships for each chapter are different, so a template would not be appropriate. However, the committee has developed a list of specific elements that must be stated in all agreements so that it is clear that the chapter relationship to the foundation is of a separate, independent entity.
2. What are advantages of 501(c)(7) vs. 501(c)(3).
Flexibility in use of funds is one advantage. Consult legal advice.
3. Should chapters affiliated with a 501(c)(3) have a Memorandum of Understanding (MOU)?
The committee does not propose a specific structure for an agreement as long as the document specifies specific elements that clearly identify the independence of each party.
4. If the chapter has an event that requires a 501(c)(3) to obtain the venue (i.e. scholarship pageant), which relationship is the chapter to have with the 501(c)(3), a collaboration or partnership?
The Committee does not propose a specific structure for an agreement. Keep in mind that "partnership" is terminology that refers to the legal form of a registered entity within a statutory jurisdiction. Legal advice is strongly encouraged relative to use of the term.
5. Is the 501(c)(3) IRS designation for purposes of receiving tax deductible contributions?
The purpose of the designation is to support public benefit activities, using donated funds or government fees for those purposes.
6. Is there any legal method to channel funds thru the 501(c)(3), in order for the donor to get tax credit? (i.e. chapter fundraiser banquet tickets are tax deductible)
"Channel Funds" is a worrisome concept and a potential violation of Delta policy and IRS regulations. Tax deductibility has to be based on public benefit use of funds, not on individual desire for deductibility. Specific legal advice from a tax attorney is advised.
7. In some states and cities, you must be a state approved 501(c)(3) to receive state or city funds. In that case, can the chapter use a fiscal conduit (with a fiscal conduit agreement and fee definition) and indicate the organization is a conduct community service partner?
Yes, this kind of arrangement is very often made between 501(c)(3) organizations and other organizations that do not directly qualify for grant funding due to their tax status. Delta's requirements that the chapter and organization clearly identify as separate organizations should not be a conflict for this type of arrangement. The funder's guidelines usually designate the technical language required to accommodate the fiscal agent agreement for its purposes, and those would be in addition to the Delta requirements.
8. Who signs the contract when the collegiate president is not 21yrs of age? Is 18 yrs. the age they can sign such legal documents?
Please seek legal advice regarding the age of majority in the appropriate statutory jurisdiction.
9. Can funds collected for a specific scholarship be transferred from one foundation to another foundation?
Please consult a tax advisor on details related to donor restricted funds.
10. Should foundations be dissolved? If so, will National Headquarters assist chapters?
More detail and legal advice need to be known before determining that dissolution is required.
11. Is legal advice available for chapters with limited resources?
No. Chapters should be cautious in engaging in activities and relationships that could create additional legal risks for the chapter.

12. Is it in order for chapter sorors not connected to the foundation business to solicit support/funding from businesses for the foundation?
Sorors may solicit only as individuals, not as chapter members. Only the chapter may determine sponsorships or fundraising programs for itself and for charities.

Policy Status and Communication

1. Is the committee available for training to local chapters?
Yes. The committee members are available for consultation; the Committee will also offer training at meetings and electronically.
2. Some of the pages of the document on the website were marked as “proposed”. Are they still being discussed or are they now operational and to be enforced?
They are now operational and are being enforced. A finalized copy of the document will be placed on the website under the Housing and Properties Committee.
3. What is the email address for questions?
housingcommittee@deltasigmatheta.org.
4. Is it necessary for the delegates to vote on these new procedures before they are finalized or put in effect?
Delegates voted on the Housing and Properties amendments at the 52nd National Convention. The National Executive Board passed the Policy for Chapters Affiliated with Auxiliary Charitable Foundations March 2015.
5. Who is a resource to come and speak to the foundation to educate us on these guidelines/laws governing the foundation?
Foundations should seek help from a legal or professional accountant in matters relating to the foundation. National Housing and Properties Committee is a resource.
6. How do Chapter presidents who enter in partnership with the Foundation give access to the appropriate existing agreements for Scholarships Fundraiser?
A copy of the agreement should be included in the Chapter’s Minutes. The agreement should include all of the terms, arrangements defined between the Chapter and the Foundation.
7. Is it possible to have a FAQ area on the website for chapters to refer to in regard to foundations?
Yes, the FAQs and most recent presentations will be posted under the Housing and Properties Committee on the website.
8. Who exactly should the chapter representative contact for permission/discussion prior to submitting their information to form a foundation?
Submit questions to the Housing and Properties co-chairpersons; however, chapter may no longer form foundations.
9. Is the info regarding establishing a foundation provided in the Chapter Management Handbook still a valid resource tool for use by chapters?
No. The new policy is posted on the national website now. It will be distributed and placed in the pending edition of the Chapter Management Handbook.
10. Will there be an open comment period available? Allow opportunity for sorors to give suggestions and be heard.
Yes. There will continue to be workshops at the conventions/conferences and webinars throughout the year. Comments and questions are also welcome directly to the co-chairpersons of the Housing and Properties Committee.

Region	Chapter	City, State	Foundation or Property	E-mail address
Central	Denver Alumnae	Denver, CO	Foundation	info@milehighdst.com
	Kansas City MO Alumnae	Kansas City, MO	Foundation	president@dstcmo.org
	Omaha Alumnae	Omaha, NB	Foundation	asheltinDST@gmail.com
	St. Louis Alumnae	St. Louis, MO	Foundation	President.sladst@gmail.com
	St. Louis Metro Alumnae	St. Louis, MO	Foundation	dstlmac@hotmail.com
Farwest	Century City Alumnae	Century City, CA	Foundation	centurycitydst@yahoo.com
	Cerritos Area Alumnae	Cerritos, CA	Foundation	Cerritosareaalum.dst@gmail.com
	Elk Grove Alumnae	Elk Grove, CA	Foundation	info@dstelkgrovealumnae.org
	Inglewood Alumnae	Inglewood, CA	Foundation	Sabbar4@aol.com
	Las Vegas Alumnae	Las Vegas, NV	Foundation	tmathis1913@yahoo.com
	Los Angeles Alumnae	Los Angeles, CA	Foundation	deltaesq@sbcglobal.net
	Los Angeles South Bay Alumnae	Los Angeles, CA	Foundation	lasbalumnae@gmail.com
	Pasadena Alumnae	Pasadena, CA	Foundation	president@dstpasadena.com
	Pomona Valley Alumnae	Pomona Valley, CA	Foundation	president@pvacdst.org
	Portland Alumnae	Portland, OR	Foundation & Property	portlandalumnaechapter.dst@gmail.com
	Sacramento Alumnae	Sacramento, CA	Foundation	libdst1988@att.net
	San Diego Alumnae	San Diego, CA	Foundation	Sdac.delta@gmail.com
	San Fernando Valley Alumnae	San Fernando, CA	Foundation	SFVADELTA@gmail.com
	San Francisco Alumnae	San Francisco, CA	Foundation	Sanfraancisodeltas@gmail.com
	San Francisco Peninsula Alumnae	San Francisco, CA	Foundation	sfpa.prez@gmail.com
	San Jose Alumnae	San Jose, CA	Foundation	sjadeltas@gmail.com
	Tacoma Alumnae	Tacoma, WA	Foundation	TacomaDST1913@yahoo.com
Eastern	Annapolis Alumnae	Annapolis, MD	Foundation	President@aacdst.org
	Baltimore Alumnae	Baltimore, MD	Foundation & Property	Pres.baltimorealumnaedst@verizon.net
	Boston Alumnae	Boston, MA	Foundation	info@bostondst.org
	Fairfield Alumnae	Fairfield, NJ	Foundation	presidentfcacdst@gmail.com
	Fort Washington Alumnae	Fort Washington, MD	Foundation	president@dstfwac.org
	Harrisburg Alumnae	Harrisburg, PA	Foundation	hbgdstprez@gmail.com

Region	Chapter	City, State	Foundation or Property	E-mail address
	Loudoun County Alumnae	Loudoun County, VA	Foundation	president@lccdst.org
	Montclair Alumnae	Montclair, NJ	Foundation	contactmac@montclairalumnae-dst.org
	Montgomery County Alumnae	Montgomery County, MD	Foundation	president@mcacdst.org
	Morristown Alumnae	Morristown, NJ	Foundation	presidenymacdst@gmail.com
	Nassau Alumnae	Nassau, NY	Foundation	nassaulumnaeny@aol.com
	New Haven Alumnae	New Haven, CT	Foundation	newhaven_alumnae@yahoo.com
	New York Alumnae	New York, NY	Foundation	info@dstnyac.org
	North Manhattan Alumnae	New York, NY	Foundation	president@nmacdst.org
	Potomac Valley Alumnae	Potomac, MD	Foundation	President@dstpvac.org
	Prince Georges County Alumnae	Prince Georges County, MD	Foundation	president@pgcacadst.org
	Providence Alumnae	Providence, NY	Foundation	providencealumnae@hotmail.com
	Queens Alumnae	Queens, NY	Foundation	sisters@dstquac.org
	Suffolk Alumnae	Suffolk, NY	Foundation	president@dstscac.org
	Syracuse Alumnae	Syracuse, NY	Foundation	msenior614@gmail.com
	Trenton Alumnae	Trento, NJ	Foundation	tacpresident1913@gmail.com
	Washington DC Alumnae	Washington, DC	Foundation & Property	president@wdcac.org
	Westchester Alumnae	Westchester, NY	Foundation	president@dstwac.org
	Wilmington Alumnae	Wilmington, DE	Foundation	Wilmington_alumnae@dstwilmington.org
Midwest	Akron Alumnae	Akron, OH	Foundation	akronalumnae@aol.com
	Ann Arbor Alumnae	Ann Arbor, MI	Foundation	info@annarbordeltas.com
	Chicago Alumnae	Chicago, IL	Foundation & Property	debbymdouglas@att.net
	Columbus OH Alumnae	Columbus, OH	Foundation	columbusdeltas@yahoo.com
	Detroit Alumnae	Detroit, MI	Foundation	president@detroitdeltas.org
	East St. Louis Alumnae	East St. Louis, IL	Foundation	president@dsteslac.org
	Gary Alumnae	Gary, IN	Foundation	garyalumnaedst@ymail.com
	Glen Ellyn Alumnae	Glen Ellyn, MI	Foundation	RegGris@sbcglobal.net
	Grand Rapids Alumnae	Grand Rapids, MI	Foundation	greeneg@hope.edu
	Greater Cleveland Alumnae	Cleveland, OH	Foundation	nug10get@aol.com
	Inkster Alumnae	Inkster, OH	Foundation	president@inksterdeltas.org .

Region	Chapter	City, State	Foundation or Property	E-mail address
	Louisville Alumnae	Louisville, KY	Foundation	deltasigmathetalouisville@yahoo.com
	Milwaukee Alumnae	Milwaukee, WI	Foundation	dst1945mac@yahoo.com
	Montgomery County (OH) Alumnae	Trotwood, OH	Foundation	mcoac@yahoo.com
	Pontiac Alumnae	Pontiac, MI	Foundation	president@pontiacdeltas.com
	Southfield Alumnae	Southfield, MI	Foundation	president@deltasac.org
South Atlantic	Ahoskie Alumnae	Ahoskie, NC	Foundation & Property	marthutsut@embarqmail.com
	Aiken Alumnae	Aiken, SC	Foundation	Bing_b@bellsouth.net
	Asheville Alumnae	Asheville, NC	Foundation & Property	ashevillealumnae@gmail.com
	Chapel Hill – Carrboro Alumnae	Chapel Hill, NC	Foundation	chapter@chaa-dst.org
	Charleston Alumnae	Charleston, SC	Foundation	charleston_alumnae@hotmail.com
	Charlotte Alumnae	Charlotte, NC	Foundation	deltas@charlottedst.org
	Charlottesville Alumnae	Charlottesville, VA	Foundation	_mwr@virginia.edu
	Chesapeake-Virginia Beach Alumnae	Virginia Beach, VA	Foundation	chesvbprez@gmail.com
	Columbia SC Alumnae	Columbia, SC	Foundation & Property	branicb@gmail.com
	Duplin County Alumnae	Kenansville, NC	Foundation	duplincountyalumnae@gmail.com
	Durham Alumnae	Durham, NC	Foundation	durhamalumnae@gmail.com
	Enfield-Roanoke Rapids Alumnae	Enfield, NC	Foundation	enfieldrr@gmail.com
	*Elon College	Elon, NC	University Housing	
	Fayetteville Alumnae	Fayetteville, NC	Foundation	Facpres26@aol.com
	Florence Alumnae	Florence, NC	Foundation	ccphiltoncooper@gmail.com
	Gastonia Alumnae	Gastonia, NC	Foundation	gacd1954@gmail.com
	Greensboro Alumnae	Greensboro, NC	Foundation	gvillemsalum@yahoo.com
	Hampton Alumnae	Hampton, VA	Foundation	hacpresident@gmail.com
	High Point Alumnae	High Point, NC	Property	highpointalumnae@hotmail.com
	*High Point University	High Point, NC	University Housing	
	Knightsdale –Wake Forest Alumnae	Wake Forest, NC	Foundation	kwfalumnae@yahoo.com
	Lancaster Alumnae	Lancaster, SC		dstlancasterssalumnae@gmail.com
	North Charleston Alumnae	Charleston, SC	Foundation	nchasalumnaedst@aol.com

Region	Chapter	City, State	Foundation or Property	E-mail address
	Northern VA Alumnae	Arlington, VA	Foundation	president@dstnovac.org
	Orangeburg Alumnae	Orangeburg SC	Foundation	orbgdst@yahoo.com
	Portsmouth Alumnae	Portsmouth, VA	Foundation	president@pacdst.org
	Prince William County Alumnae	Woodbridge, VA	Foundation	pwcapres@gmail.com
	Raleigh Alumnae	Raleigh, NC	Foundation	racdst@raleighalumnaedeltas.org
	Richland County Alumnae	Columbia, SC	Foundation	richlandcountyalumnae@gmail.com
	Richmond Alumnae	Richmond, VA	Foundation	Dstrichmond1937@gmail.com
	Rocky Mount Alumnae	Rocky Mount, NC	Foundation & Property	rockymountalumnae@gmail.com
	Salisbury Alumnae	Salisbury, SC	Foundation	Sapres0709@hotmail.com
	Shelby Alumnae	Shelby, NC	Foundation	president@shelbyalumnaedst.org
	Sumter Alumnae	Sumter, SC	Foundation & Property	Dstsumteralumnae47@yahoo.com
	*William & Mary College	Williamsburg, VA	University Housing	
	Wilmington Alumnae	Wilmington, NC	Foundation & Property	Dst4vbw@gmail.com
Southern	Albany Alumnae	Albany, GA	Foundation	dstalbanyalumnae@gmail.com
	Augusta Alumnae	Augusta, GA	Foundation	Sororpresident0709@fcomcast.net
	Birmingham Alumnae	Birmingham, AL	Foundation	bhamdst@birminghamdst.org
	Broward County Alumnae	Ft. Lauderdale , FL	Foundation	info@bcacdst.org
	Chattanooga Alumnae	Chattanooga, TN	Foundation	president@chattanoogaDST.org
	Clay County Alumnae	West Point, MS	Foundation	claycountyalum@gmail.com
	Clinton Alumnae	Clinton, MS	Foundation	clintondst@intrstar.net
	Columbus GA Alumnae	Columbus, GA	Foundation	jfp4cjp@aol.com
	Decatur Alumnae	Decatur, GA	Foundation	president@dstdac.org
	Deland Alumnae	Deland, FL	Foundation	delanddst@gmail.com
	Dothan Alumnae	Dothan, AL	Foundation	president@dothanalumnaedst.org
	Dyersburg Alumnae	Dyersburg, TN	Foundation	dyersburgalumnae@yahoo.com
	East Point/College Park Alumnae	East Point, GA	Foundation	eloving@bellsouth.net
	Fort Myers Alumnae	Fort Myers, GA	Foundation	Melodyn2dst@yahoo.com
	Fort Pierce Alumnae	Fort Piece, FL	Foundation	mrsednfla@aol.com
	Fort Valley Alumnae	Fort Valley, GA	Foundation	torch1943@dst-fvac.org

Region	Chapter	City, State	Foundation or Property	E-mail address
	Gwinnett County Alumnae	Lawrenceville, GA	Foundation	president@gwinnettdst.org
	Huntsville AL Alumnae	Huntsville, AL	Foundation	icc@dsthuntsville.org
	Jackson Alumnae	Jackson, TN	Foundation	Jaxnalumnae1945@yahoo.com
	Jefferson County Alumnae	Birmingham, AL	Foundation	Rosalind.Short@birminghaml.org
	Marietta-Roswell Alumnae	Marietta, GA	Foundation	president@dstmrac.com
	Melbourne Palm Bay Alumnae	Melbourne, FL	Foundation	melbournedstpres@gmail.com
	Memphis Alumnae	Memphis, TN	Foundation	Macdst1935@gmail.com
	Miami Alumnae	Miami, FL	Foundation	president@dstmiami.org
	Mobile Alumnae	Mobile, AL	Foundation	mobilealumnae@yahoo.com
	Montgomery Alumnae	Montgomery, AL	Foundation & Property	president@montgomeryalumnae.org
	Moss Point Alumnae	Moss Point, TN	Foundation	dstmpalumnae@gmail.com
	Nashville Alumnae	Nashville, TN	Foundation & Property	president@nashvillealumnae.com
	Natchez Alumnae	Natchez, TN	Foundation	Dstnatchez2002@yahoo.com
	Nashville Metro Alumnae	Nashville, TN	Foundation	Stewart181@hotmail.com
	Orlando Alumnae	Orlando, FL	Foundation	info@oacdst.org
	Pensacola Alumnae	Pensacola, FL	Foundation	dstpensacola@yahoo.com
	Savannah Alumnae	Savannah, GA	Foundation	
	Shelby Alumnae	Shelby, GA	Foundation	president@shelbyalumnaedst.org
	South Palm Beach Alumnae	Palm Beach, FL	Foundation	info@sopalmbeachdst.com
	St. Petersburg Alumnae	St. Petersburg, FL	Foundation	president@stpetedeltas.org
	Tallahassee Alumnae	Tallahassee, FL	Foundation	tac-president@tallahasseedst.org
	Tampa Metro Alumnae	Tampa, FL	Foundation	president@tampametrodst.org
	Tuscaloosa Alumnae	Tuscaloosa, AL	Foundation	tuscaloosaalumnae1950@yahoo.com
	Warner Robins Alumnae	Warner Robins, GA	Foundation	chaptermail@warnerrobins-dst.org
	West Palm Beach Alumnae	West Palm Beach, FL	Foundation	WPBalumnaedst@aol.com
Southwest	Austin Alumnae	Austin, TX	Foundation	dstatxnews@gmail.com
	Baton Rouge Delta Alumnae	Baton Rouge, LA	Foundation & Property	batonrougedelta@yahoo.com
	Baton Rouge Sigma Alumnae	Baton Rouge, LA	Foundation & Property	debra.ephrom53@gmail.com

Region	Chapter	City, State	Foundation or Property	E-mail address
	Dallas Alumnae	Dallas, TX	Foundation	dallasalumnae@yahoo.com
	Denton Alumnae	Denton, TX	Foundation	Dcadst95@yahoo.com
	Fort Worth Alumnae	Fort Worth, TX	Foundation	fort_worth_alumnae@hotmail.com
	Grambling Alumnae	Grambling, LA	Foundation	Cat55dst@aol.com
	Houston Alumnae	Houston, TX	Foundation & Property	hacpresident@houstonalumnae.com
	Houston Metro Alumnae	Houston, TX	Foundation & Property	president@hmacdelta.org
	Lake Charles Alumnae	Lake Charles, LA	Foundation	lakechasalum@yahoo.com
	LaMarque Alumnae	LaMarque, TX	Foundation	fourof11fall88@earthlink.net
	Little Rock Alumnae	Little Rock, AR	Foundation & Property	crystaltbarker@yahoo.com
	Magnolia Alumnae	Magnolia, LA	Foundation	Deltalady01@hughes.net
	Metropolitan Dallas Alumnae	Dallas, TX	Foundation & Property	mda_dst@hotmail.com
	New Orleans AL	New Orleans, LA	Foundation	Qdst1976@yahoo.com
	North Harris County Alum	Cypress, TX	Foundation	president@northharrisdeltas.org
	Pine Bluff Alumnae	Pine Bluff, AR	Foundation	
	Prairie View Alumnae	Prairie View, TX	Foundation	pvalumnae@yahoo.com
	Suburban Houston Fort Bend Alumnae	Houston, TX	Foundation & Property	president@shfbac.org

**NATIONAL EXECUTIVE COMMITTEE
2015 – 2017**

**Dr. Paulette C. Walker
National President**

**Beverly E. Smith
National First Vice President**

**Taylor D. McCain
National Second Vice President**

**Cheryl A. Hickmon
National Secretary**

**Deborah Jones-Buggs
National Treasurer**

**NATIONAL EXECUTIVE COMMITTEE
2013-2015**

**Dr. Paulette C. Walker
National President**

**Beverly E. Smith
National First Vice President**

**Brittani N. Blackwell
National Second Vice President**

**Cheryl A. Hickmon
National Secretary**

**Terri E. Rivalte
National Treasurer**

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Mary Bennett Sutton, Co-Chair
Maxine Richardson Cormier, Co-Chair
Garlenda McNair, Liaison

Vicki Walker Alston - SA Region

Barbara McWhorter Epps - SO Region

Alethea E. Gaddis - MW Region

Allyson MarcheLe Gipson - FW Region

Michele V. Hagans - EA Region

Thiwasha L. Harper - MW Region

Lula Lunsford Huff, CPA - SO Region

Beverly Johnson Jelks - SW Region

Josephine Jordan - CE Region

Dannette Young Mitchell - FW Region

Felicia Jones Nickerson, Esq. - SO Region

Faye Reese-Clark - EA Region

Emma Stokes Walker, CPA - SW Region

Carol A. Weir - CE Region

Mary M. White, E.D. - SO Region

Oscar Faye Williams - SW Region

Kandis Wyatt, Ph.D. - EA Region
(2016 – 2017)

HOUSING AND PROPERTIES COMMITTEE (2013 - 2015)

Mary Bennett Sutton, Co-Chair

Maxine Richardson Cormier, Co-Chair

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Vicki Walker Alston - SA Region

Barbara McWhorter Epps - SO Region

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Michele V. Hagans - EA Region

Rosemary Smith Hickman - SA Region

Kiyonda Hill-Powell - EA Region

Lula Lunsford Huff, CPA - SO Region

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Josephine Jordan - CE Region

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Faye Reese-Clark - EA Region

Elmeka N. Steele, Esq. - MW Region

Emma Stokes Walker, CPA - SW Region

Carol A. Weir - CE Region

Mary M. White, E.D. - SO Region

Oscar Faye Williams - SW Region

Kandis Wyatt, Ph.D. - EA Region

HOUSING AND PROPERTIES COMMITTEE (2010 - 2013)

Marva J. Davis, Co-Chair

Mary Bennett Sutton, Co-Chair

Garlenda C. McNair, Staff Liaison

Luvenia Harrison Butler, SO Region

Linda Joyce Dennison, SO Region

Angela Nicole Doyne, SW Region

Robin Smith Green, FW Region

Michele V. Hagans, EA Region

Rosemary Smith Hickman, SA Region

Kiyonda Hill-Powell, EA Region

Beverly Johnson Jelks, SW Region

Sinthea Myrick Kelly, EA Region

Erika A. McMillan, SW Region

Dannette Young Mitchell, FW Region

Mary Jones Phillips, SA Region

Faye Reese-Clark, EA Region

Pamela R. Robinson, SO Region

Emma Stokes Walker, SW Region

HOUSING AND PROPERTIES COMMITTEE (2008 - 2010)

Marva J. Davis, Co-Chair

Mary Bennett Sutton, Co-Chair

Garlenda C. McNair, Staff Liaison

Luvenia Harrison Butler, SO Region

Linda Joyce Dennison, SO Region

Angela Nicole Doyne, SW Region

Robin Smith Green, FW Region

Rosemary Smith Hickman, SA Region

Kiyonda Hill-Powell, EA Region

Beverly Johnson Jelks, SW Region

Sinthea Myrick Kelly, EA Region

Marsha D. Lawson, MW Region

Erika A. McMillan, SW Region

Dannette Young Mitchell, FW Region

Mary Jones Phillips, SA Region

Faye Reese-Clark, EA Region

Pamela R. Robinson, SO Region

Emma Stokes Walker, SW Region

Lauren A. Williams, CE Region